



ADMISSIONS PROCEDURE - LEONARD PULHAM NURSING HOME

We will hopefully have a room free immediately, but if not you will be contacted when one becomes available. If, having been offered a place, you confirm you would like to accept it for the person you are sponsoring, we will arrange for medical and financial assessments to be carried out as soon as possible.

The Nursing Home Manager will make immediate arrangements to visit the prospective resident so as to carry out a full assessment of his or her medical condition. We can look after most people, but have not the resources to look after those with mental conditions. However, only occasionally do we have to turn down prospective residents.

Since the Society relies on fee income to ensure the Home is effectively run and residents properly cared for, we ask for independent confirmation that sufficient funds are available to pay our fees, including the likely annual increases, at all times. This is so that we are not put in the position of having to ask a resident who has run out of money to move elsewhere. Some residents are able to give this assurance as they have adequate income and capital; others because they arrange insurance. In some cases the sponsor is willing and able to pay, or top up, our fees. **Whichever applies, it is important that sponsors understand our contract is with them. Sponsors are personally responsible at all times for the payment of our fees, regardless of the financial situation of the resident and we do therefore require written confirmation from a sponsor, that they are in a position to fund the resident whilst they are with us.** Alternatively, if you have a solicitor, accountant or independent financial advisor (“IFA”) who is aware of the prospective resident’s financial affairs we will be happy to accept a letter from them confirming that sufficient funds are available.

However, as you probably know, there are financial products available which are designed to ease the burden of nursing home fees. The use of these products might make it possible for some sponsors to give us the assurance that we need on the ability to meet our fees. If you wish to take advice we suggest you contact an independent financial advisor, who has the appropriate qualification to advise on the financial aspects of long-term care. IFA’s local to you who are qualified to advise on long term care can be found on www.ifap.org.uk and a useful guide can be obtained from the Financial Services Authority’s website www.moneymadeclear.fsa.gov.uk. Go to “Useful Tools”, select “Publications”, and then “Paying for Long Term Care” under Financial Planning and Advice.

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Tring Road
Halton, Aylesbury
Buckinghamshire
HP22 5PN

Tel. 01296 625188
Fax. 01296 622793